



RECOMMENDATION FORM
GRADUATE STUDIES

DIVISION OF ART
COLLEGE OF CREATIVE ARTS

Directions for the Applicant:

The applicant should provide a self-addressed envelope to the recommender together with this form. The applicant should mail three letters of recommendation received from the recommenders in their Sealed envelopes at one time to the College of Creative Arts, Division of Art, Graduate Studies, P. O. Box 6111, Morgantown, WV 26506. (Do not mail the letters of recommendation to Admissions and Records)

PART A	TO BE COMPLETED BY THE APPLICANT		
NAME (Print)	LAST	FIRST	MIDDLE INITIAL

Area of Specialization:	DEGREE PROGRAM (MFA, MA)
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I agree that the recommendation I am requesting shall be held in confidence by officials of WVU, and I hereby waive any rights I may have to examine it. Yes No

SIGNATURE OF APPLICANT	DATE
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PERMANENT ADDRESS: Street	City	State	Zip	Phone #
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PART B TO BE COMPLETED BY THE RECOMMENDER

How long and in what capacity have you known the applicant?

Statement:
We would appreciate your assessment of the applicant's scholarship and professional promise. Please include in the statement an assessment of strengths and weaknesses. If additional space is needed, please feel free to use a separate sheet. If you prefer, you may write the entire statement on your own stationary.

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PART C | **TO BE COMPLETED BY THE RECOMMENDER – SUMMARY EVALUATION**

Please indicate the applicant's promise as a graduate student in comparison with others of similar age and experience.	Below Average	Average	Above Average	Outstanding	Inadequate opportunity to observe
Research aptitude					
Intellectual potential					
Ability to work with others Maturity					
Communication skills: oral					
Communication skills: Written					
Ability to analyze a problem and formulate a solution					
Motivation for proposed program of study					
Potential for career advancement					

Please indicate the strength of your overall endorsement by placing an "X" along the scale

Not Recommended	Recommended with some reservations	Recommended	Highly Recommended

PART D | **MAILING DIRECTIONS FOR THE RECOMMENDER**

Please place your recommendation in an envelope, seal it, and sign your name over the seal. Please Give the sealed envelope to the student to mail to the department: Graduate Studies, Division of Art, College of Creative Arts, West Virginia University, P. O. Box 6111, Morgantown, WV 26506-6111.

SIGNATURE	PLEASE PRINT LAST NAME	DATE
POSITION	WITH	
ADDRESS		TELEPHONE NUMBER