

HOW TO APPLY

Division of Art and Design Website:
<http://artanddesign.wvu.edu/>

Freshman and Transfer Students applying to the undergraduate programs in the Division of Art and Design at West Virginia University must submit the following application materials:

(Freshman are only admitted for Fall Semester)

- 1) **WVU Application and Application Fee.** This should be completed and sent to the Office of Admissions and Records, WVU, PO Box 6009, Morgantown, WV 26506-6009. Prospective students should visit the University web site www.wvu.edu to download the Application Form or students can also complete the application online.
- 2) **WVU BFA Entrance Portfolio Review Application and Appointment Form.** This should be sent directly to the Division of Art and Design, College of Creative Arts, WVU, PO Box 6111, Morgantown, WV 26506-6111.

Students applying to the Bachelor of Fine Arts in Visual Arts Program should:

Read the instructions on all application materials carefully.

Please *print*.

Enter all information completely and accurately.

*Obtain a recommendation.

Complete a personal statement.

Compile a visual arts portfolio.

Students applying for Fine Arts Scholarship must submit the Scholarship Application with the Entrance Application. You will be asked whether to leave or resubmit you portfolio for the scholarship review. You may either bring your portfolio or send it in, slides are also acceptable. Please see instructions on the scholarship application page:

<http://artanddesign.wvu.edu/scholarships>

* The recommendation form should be filled out by a person who can appraise your abilities in the area in which you expect to major, i.e., your recent art teacher or professor. If you have had other instruction or professional mentoring, you may select any outside teacher, counselor, or employer who knows you and your abilities well. The recommendation form can be returned with your application or sent directly by the person providing the recommendation.

Your application is very important to us and for that reason we ask you to mail it as early as possible. Send all portfolio materials to:

**Division of Art and Design, College of Creative Arts
PO Box 6111
West Virginia University
Morgantown, WV 26506-6111**

College of Creative Arts, Division of Art and Design

BFA Entrance Portfolio Application

Please return this completed for and send directly to:
Division of Art and Design, College of Creative Arts, PO Box 6111, Morgantown, WV 26506-6111

Name: _____
first middle last

Mailing Address: _____
Street Address City State Zip

Telephone Number: (____) _____ E-mail address: _____

Cell Phone: _____

SAT or ACT composite score: _____ Cumulative GPA: _____

High School Attended: _____ Art Instructor(s): _____

1. **Please note that this form is for all BFA Applicants and Transfer Students.** Students who have completed college level art studio courses at another college or while in high school must submit the work completed in the courses in order to be considered for advanced placement or transfer credits.

2. **Applicants living at a considerable distance from WVU may elect to submit only a CD portfolio.**

Check here if you will not be attending a portfolio in person but will send a CD portfolio.
Please note: you must send a sturdy self-addressed stamped envelope for return of your CD.

Students who do not meet the standards for entrance into the Visual Arts Program will be enrolled into the General Studies Program at West Virginia University and be notified of this action by the Office of Admissions and Records.

Saturday Review Dates:

- October 17, 2009 - 10AM November 14, 2009 - 1-4PM
 March 13, 2010 - 10AM April 17, 2010 - 10AM

If you are unable to attend a Saturday review, indicate your choice for a weekday appointment:

- Tuesday - 1:30PM Wednesday - 1:30PM

We encourage all applicants to submit either a CD or portfolio with original work or both to the Art Department

3. Applicants can drop off their portfolio in the art office Monday-Friday from 8:15 – 4:45 pm (12:00-1:00 closed) or if you would live at a considerable distance and want to set up and appointment, please call the art office at (304) 293-4841 ext. 3139.

4. If you would like a tour of the WVU campus during your visit, please call the WVU Visitors Resource Center at (304) 293-3489 to schedule a tour.

5. If you are a high school senior who has had a portfolio review with a WVU Division of Art representative at a National Portfolio Day, college fair, or at your high school, please fill out the following:

Date of review: _____ Location: _____ Representative: _____

6. Please indicate your area(s) of interest or anticipated course of study. If you are undecided, do not hesitate to indicate undecided. This will not impact the acceptance decision in any way.

- | | | |
|--|---|---|
| <input type="checkbox"/> Art Education | <input type="checkbox"/> Ceramics | <input type="checkbox"/> Printmaking |
| <input type="checkbox"/> Intermedia | <input type="checkbox"/> Painting | <input type="checkbox"/> Undecided |
| <input type="checkbox"/> Sculpture | <input type="checkbox"/> Graphic Design | *visit our website for more information on these areas. |

7. If you are a transfer student please list any art courses you have taken.

<http://artanddesign.wvu.edu> You will be sent a written confirmation with the date and time of your review and directions to the campus approximately 1 week from the day we receive this form in the Division of Art Office. Please return this form as soon as you have decided to apply, even if you are sending a slide and/or CD portfolio. Appointments are made on a first-come, first-serve basis. If your preferred month/day is filled, you will be given the next available opening. Additional information can be found by visiting our website or by phoning the **Division of Art office at (304) 293-4841 ext. 3139.**

PORTFOLIO REQUIREMENTS

1. Personal Statement

All applicants are required to write a short essay describing interests and creative, academic, and professional goals. Explain reasons why you wish to undertake university study in art on the application. This statement must be typed on single 8 ½” x 11” sheet of paper.

2. Portfolio Submission

The portfolio should include **8 to 12 pieces** of the best examples of your art work executed in the previous year.

Examples in all media are encouraged; painting, sculpture, ceramics, mixed media, photography, electronic media, life drawings and CD's.

Oversize pieces may be represented in photographs or inkjet prints, on high quality paper

Care should be given to protect the portfolio of original work. It is the applicant's responsibility to provide a sturdy and appropriate container for the portfolio. ***If the portfolio is mailed to WVU, return shipping and postage must be included.***

Applicants living at a considerable distance from WVU may elect to submit a portfolio consisting of photographs, CD's of images in jpeqs or powerpoint, along with a sturdy self-addressed stamped envelope (SASE) for the return of the CD. The CD should reflect the media and subject matter listed above. CD's will not be returned without the SASE.

WVU will not be responsible for any lost or damaged portfolios.

